



Birch Rock Camp Employment Application

Birch Rock is a small, nonprofit summer residential camp operated by the BRC Corporation comprised of many alumni and parents. Since 1926, BRC has been a home for many young men who seek an opportunity to be challenged athletically, academically and with particular emphasis on character development. BRC's motto: *Help The Other Fellow* – pervades over every aspect of the camp's philosophy and daily routine. Our most valued resource is our staff who must assume the role of facilitator, teacher, parent, mentor and friend. It is the policy of the camp that the staff will abide the spirit and declaration of the following:

***It is the policy of BRC that any staff member using alcohol or drugs while on duty/using potentially abusive or sexually suggestive language or behavior shall be subject to dismissal.**

***It is the policy of BRC that each staff member must fulfill his/her obligation to abide by the staff manual, the direction of the administrative staff and perpetuate the spirit of the camp motto: *Help The Other Fellow*.**

Personal Information:

Full Name: _____ Nickname: _____

Permanent Address: _____ Permanent Phone: _____

_____ Email Address: _____

Cell Phone Number: _____ SS#: _____

Date of Birth: _____ Birthplace: _____

Citizenship: _____ Driver's License State: _____ Driver's License #: _____

Height: _____ Weight: _____ Years Associated w/ BRC: _____

How did you hear about Birch Rock?: _____

College Information:

College/University: _____ Year in School: _____

School/Current Address: _____ School/Current Phone #: _____

_____ Major: _____

Certifications:

Please indicate and copy any certification(s) that you have received in first aid, lifeguarding, water safety, etc.?

Activities: If applying for Activity instructor, what activities do you feel comfortable teaching? List in order of preference:

(Please Fill out back of this form as well)

Past Employment:

Employer	Address	Dates	Duties
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References: Please list **3 references** that will be contacted confidentially with regards to your job performance and character. It is required by the state of Maine that we have at least 3 references.

Name	Address	Telephone
(1)	<hr/>	
(2)	<hr/>	
(3)	<hr/>	

Criminal Record: In answering the following, you may omit any information with regard to first convictions for speeding, minor traffic violations, or disturbance of the peace.

Have you ever been convicted of a felony? Yes: _____ No: _____
If yes, give date and details:

Have you been convicted of a misdemeanor within the last five years? Yes: _____ No: _____
If yes, give date and details:

If you have been convicted of either a felony or misdemeanor within the last five years, give the date and details of any crimes of which you were convicted more than five years ago.

I hereby affirm that the information provided on this application (and any resume submitted) is true and complete. I understand that any false or misleading representations or omissions may disqualify me from further consideration for employment and may result in discharge if discovered at a later date. I understand that completion of this application does not assure me of a position with Birch Rock Camp.

I hereby authorize the Camp to investigate all information pertinent to my application in order to determine my qualifications for employment including criminal/child abuse records. I also authorize all persons and organizations having information relevant to my application to provide that information to the Camp and I hereby agree to hold harmless the Camp and all those providing information to it from liability arising out of or as a result of the provision or use of such information. I understand that any offer of employment may be rescinded if my references are inadequate or unacceptable to the Camp.

Signature:

Date:

Please return all winter correspondence to: Birch Rock Camp, 30 Bellevue Avenue, South Portland, ME 04106
(207) 741-2930



Birch Rock Camp Background Check Form

To be sent to the necessary agency for Background Check

I hereby authorize Birch Rock Camp or other authorized representatives of the company hearing this release to obtain any information pertaining to my background for employment or volunteer purposes. I hereby fully release and discharge my prospective employer, other authorized representatives of the company, or other source providing information from all claims and damages arising out of or relating to any investigation of my background for said purposes. Please Provide A Minimum 7 years Of Residential History Below.

Full Name: _____ Alias/Other: _____
First, Middle, Last

Date of Birth: _____ SS#: _____

Driver's Licence #: _____ State: _____

Present & Past Addresses:

(1) Current Address: _____ City/State: _____

County: _____ Dates/From: _____ To: _____

(2) Previous Address: _____ City/State: _____

County: _____ Dates/From: _____ To: _____

(3) Previous Address: _____ City/State: _____

County: _____ Dates/From: _____ To: _____

Signature:

Date:

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